

Longhorsley St Helens C of E First School Policy for Admissions - 2012-13

The governing body of Longhorsley St Helen's Voluntary Aided Church of England First School is the admissions authority for the school and they intend to admit up to 19 pupils to the Reception year group in September 2011/12. This arrangement follows consultation with the governing body, Local Authority, all other schools in the area and all other admissions authorities in the area.

The school is open to receive applications for admissions from parents of all children. We must give priority to looked after children (ie children in the care of the local authority) and those with special educational needs whose statement names the school. If applications for the school exceed the standard number and cannot be accommodated, priority will be given to applications in the order indicated below:-

1. pupils living within the catchment area of the school and those on whose behalf firm evidence is presented that they will be living in the catchment area by the appropriate admission date;
2. those children whose parents worship regularly and frequently at St Helen's Church, Longhorsley or St Giles Church, Netherwitton;
3. parents who are regular worshippers at another Church of England Church;
4. pupils who have an older brother or sister who already attends the school and who is expected to be on roll at the school at the time of admission;
5. those children of another faith who wish to attend our school because of its Christian character;
6. children who have special medical needs or other special circumstances (supported by medical/professional opinion);
7. other children

Tiebreaker

Where there are places available for some, but not all, applicants within a particular criterion, distance from home to school will be the deciding factor, with preference given to those whose principal home address is nearest to the school, when measured 'as the crow flies' from the front door of the home and the main gate of the school.

Waiting List

In cases when an application for a place in our school has to be refused, parents may request that the child's name be placed on the waiting list by writing to the Governing Body. If a place subsequently becomes available, the school's waiting list will be examined and priority will be given to applicants in keeping with the criteria shown above.

Notes:

A map showing the boundaries of the School Catchment Area is available in the School office.

Parents are asked to let the Headteacher know at the time of application whether their child has a disability.

If applicants are seeking admission under criteria numbers 2 and 3 above they will be asked to provide a letter of recommendation from their vicar/minister/priest. Regular worshippers are those whose parents share in the life of the Church. Regularly and frequently is defined as attendance at least once per month over the last twelve months. It is sufficient for just one parent/carer to attend

Brother and sister means blood brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of a parent's/carer's partner - in every case the child should be living in the same family unit at the same address.

If a place is offered on the basis of false information (eg. address or church attendance) or if parents do not respond within the stated timescale to the offer of a place, the governing body reserves the right to withdraw the offer.

A Nursery Admissions Policy is in place. Children will be offered five nursery sessions and lunch in the term after their fourth birthday.

Nursery admissions are entirely separate and parents are asked to note that attendance at the school's Nursery does not guarantee a place in the Reception class.